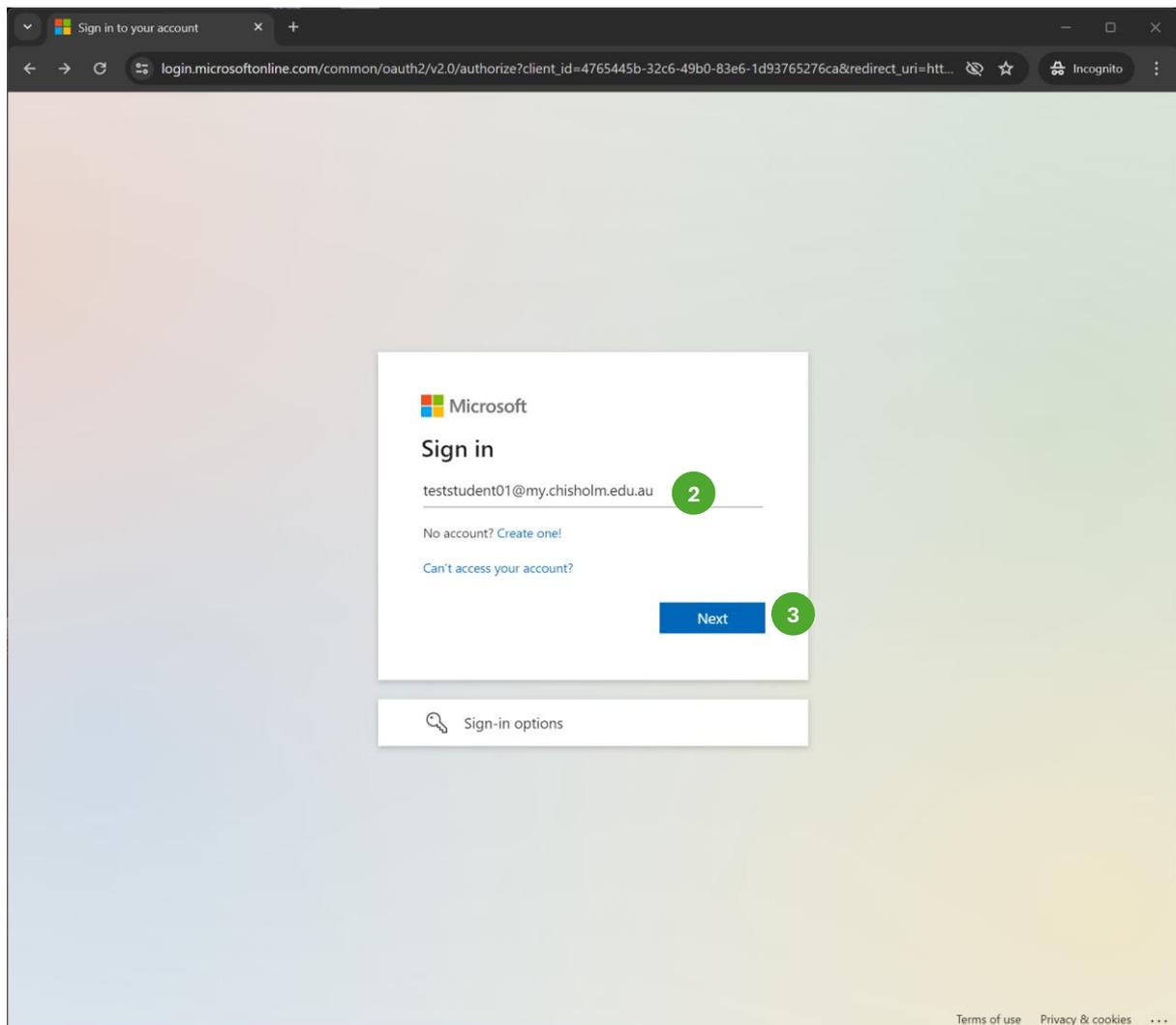


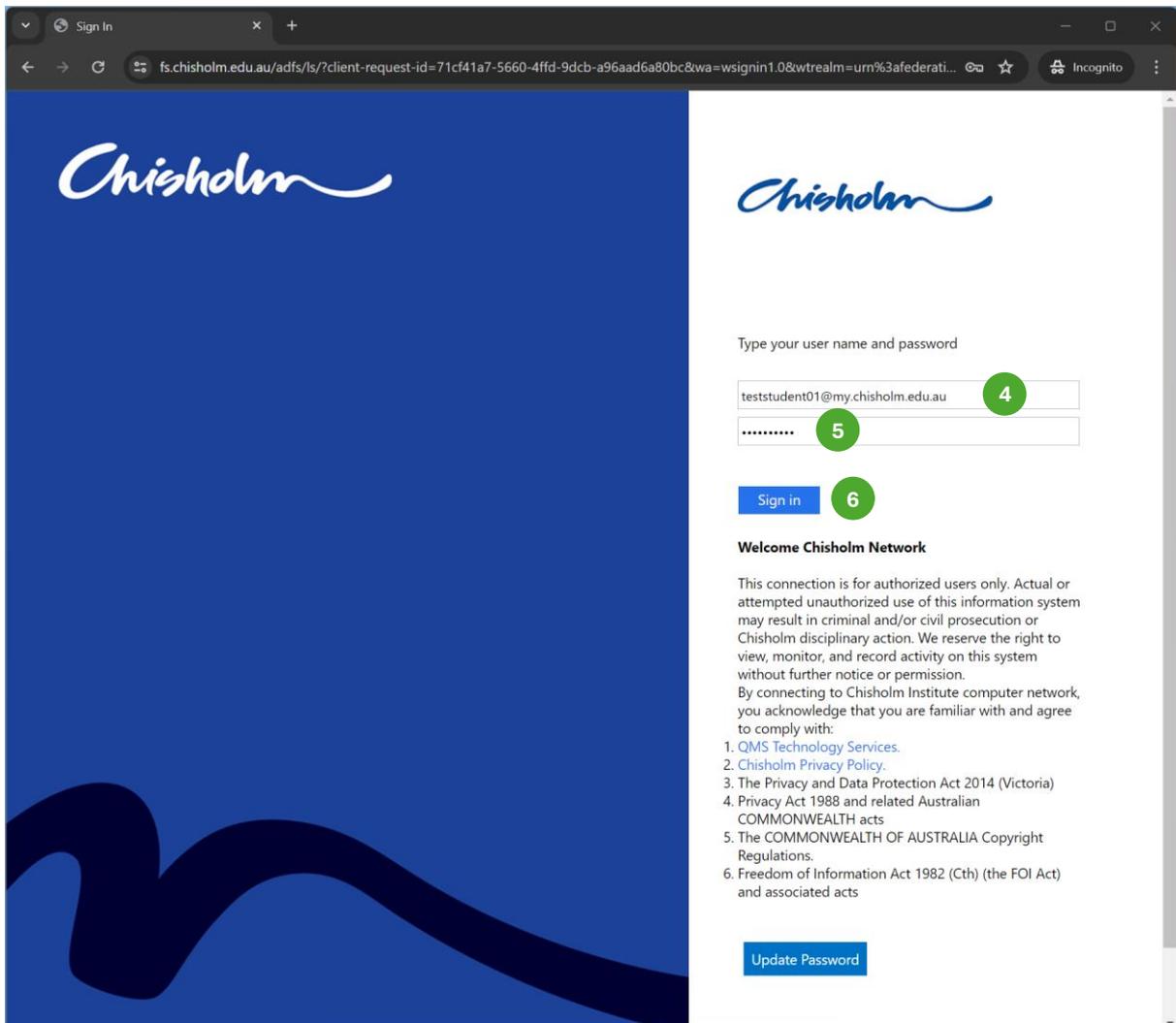
MFA | Sign in Authenticator App

Note: You must have setup Authenticator App as an MFA sign in method to use this sign in process. If you have not setup SMS see the MFA | Add Authentication Methods guide or if this is your first time logging in, see the MFA | Setup SSPR and MFA guide.

1. **Go to** office.com or portal.office.com
2. **Enter** Staff or Student Email Address
3. **Click** Next

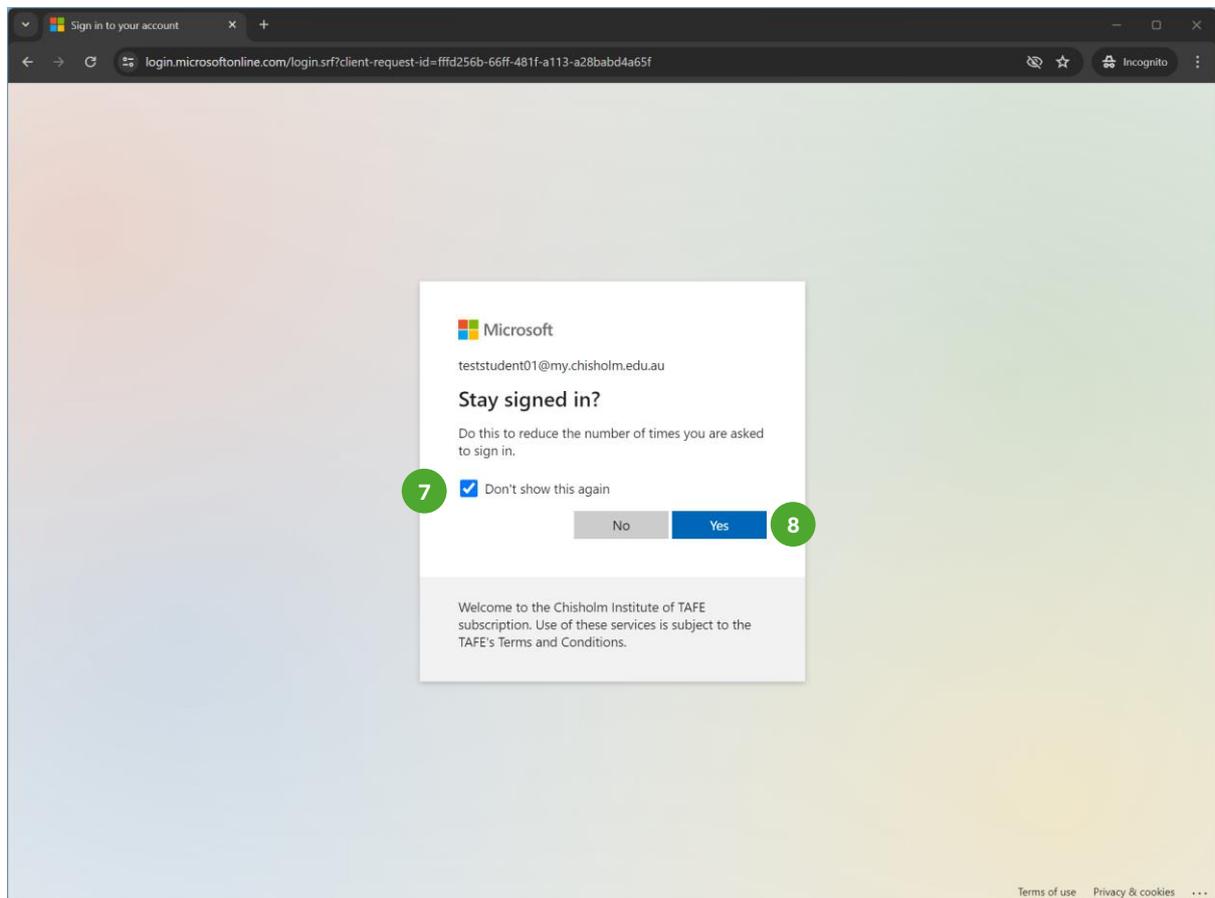


4. **Enter Staff or Student Email Address**
5. **Enter Password**
6. **Click Sign in**

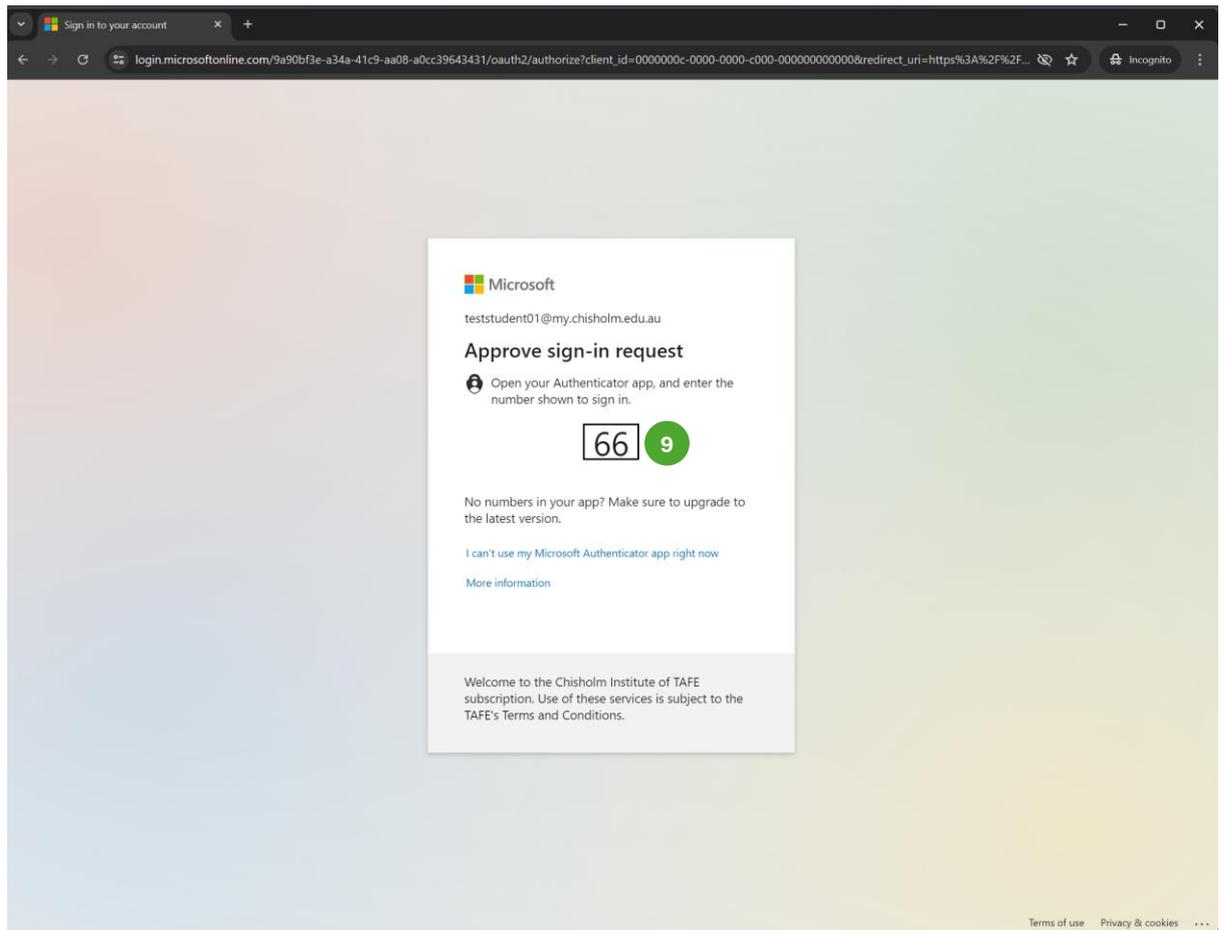


7. **Check** Don't show this again

8. **Click** Yes

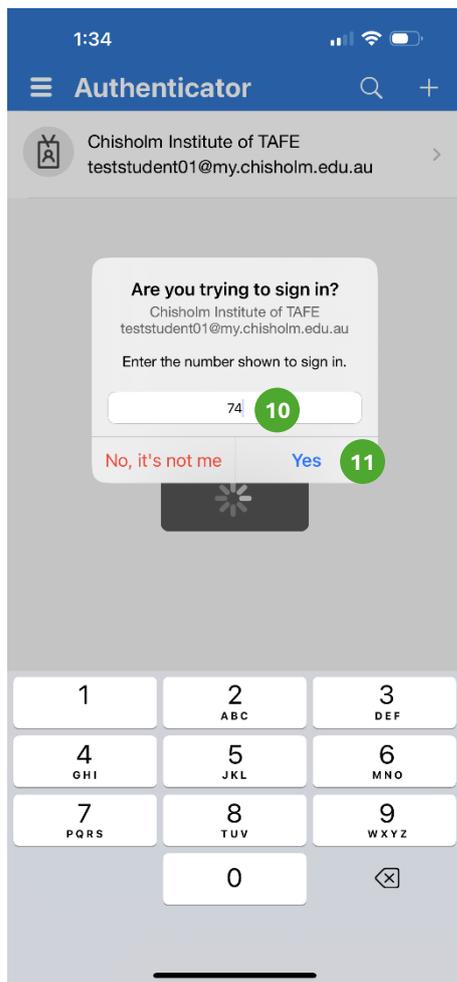


9. **Note** the number displayed on the screen



10. Enter the number displayed on the screen

11. Click Yes



Complete